

**KANAB CITY COUNCIL MEETING  
DECEMBER 13, 2011  
KANE COUNTY COMMISSION CHAMBERS**

**PRESENT:** Mayor Nina Laycook, Council Members Tony Chatterley, Cheryl Brown, James Sorenson, and Steve Mower, City Manager/Recorder Duane Huffman and City Treasurer RaeLene Johnson. Council Member Ed Meyer excused.

Duane Huffman opened the meeting with prayer.

**WORK MEETING:** City Manager Huffman presented to the Council a couple of projects that the City could do in conjunction with the UDOT Highway 89 road project that will be done in the spring. He felt that it could save the City money if the City's projects piggy backed UDOTs. One of the things that needs to be done is replacing and upgrading old water lines on 300 South and Center Street. This would save on the expense of doing it later and having to replace the asphalt. The second is a storm water project from the cemetery to Kanab Creek. Since the road from the cemetery to the stop light is UDOT's road, they have agreed to put that storm drain in and the City would be responsible for the road from the stop light west to Kanab Creek. The expense would be approximately \$350,000-\$400,000. There are some different options to fund the project. There are funds left from the water line project north of town, CIB monies, a loan from the water fund, and potentially others. If these projects are done, the water lines need to be finished before UDOT starts their project in March. The work would need to go out to bid early in January 2012. The storm water drainage project could be started later.

Mr. Huffman updated the Council on the BLM storm drain project. It has been completed except for laying the asphalt. It needs to be 45-50 degrees, so they are waiting on the weather.

Mr. Huffman presented the revised Personnel Policy. He said that an attorney working with URMMA had helped to revise it. The Policy was reduced from 229 pages to 30 pages. Some of the items were not needed in a personnel policy such as job descriptions. Chief Cram was concerned with the comp time for law enforcement where it states that if comp time is accrued it will need to be taken off within 60 days. Patrolman Gordon Robison was concerned with losing vacation time if not used by a certain date. He would like to see an option of cashing out before losing vacation time because of the difficulty of taking time off because the department is so understaffed for 24 hour coverage. It was suggested a separate policy be for the police department. The personnel policy will be looked at again in January.

Mayor Laycook opened the regularly scheduled meeting at 7:46 p.m.

**APPROVAL OF MINUTES & VOUCHERS:** A motion was made by Council Member Brown and 2<sup>nd</sup> by Council Member Mower to approve the minutes of the November 22 meeting and the vouchers. Motion passed unanimously. Council Member Meyer absent.

**PUBLIC COMMENT SESSION:** The only comment received was a thank you for the new Kanab Creek bridge. Council Member Sorenson stated that the replacing of the bridge has been

a long time in the works. Past administrations had worked on getting it done too.

**CONSIDER REQUEST FROM BEMADI INC REGARDING BUILDING PERMIT**

**EXTENSIONS:** Mr. Ben Clarkson asked the Council about an extension or a credit on a new building permit because previous permits had expired. Mayor Laycook suggested having some criteria for granting extensions or credits. There should be notice from the Building Inspector when someone's building permit is getting close to expire. Council Member Sorenson felt the expiration date should be on the building permit itself. It was noted that the permit has expired, so there couldn't be an extension. Council Members Chatterley and Mower stated they would like to see a credit given. Mr. Huffman recommended having a resolution stating who would qualify for a credit. Council Member Sorenson stated that a lot of building permits were issued to avoid paying impact fees. Mr. Keller, Building Inspector, said that the permit process is governed by the International Building Code and permits expire if work is abandoned for a period of 180 days, but the Council can decide whether or not for a credit. Mr. Huffman will bring a resolution back for the Councils approval.

**CONSIDER APPROVAL OF GRANT CONTRACT WITH GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT:**

A motion was made by Council Member Brown and 2<sup>nd</sup> by Council Member Chatterley to approve the grant contract with the Governor's Office of Economic Development for \$10,000 for the construction of the Kanab Outdoor Performing Arts Center. Motion passed unanimously. Council Member Meyer absent.

**CONSIDER ADOPTION OF CAPITAL IMPROVEMENT LIST:** The Capital Improvement list was reviewed by the Council. The items must be on the list to qualify for funding from various government entities. Council Member Chatterley was against having the cemetery converting to secondary water on the five-year plan. He would like it removed from the capital improvement list. Secondary water does a lot of damage to the headstones. Council Member Sorenson wanted to include with the new senior citizens center veterans. He would like it to state (New Senior Citizens Center/Veterans/Community Center) on the one year plan. Council Member Brown wanted to take the new tennis courts off of the five year plan and move it to the one year plan. She would also like to include phase 1 of a recreation area at the Jackson Reservoir. A motion was made by Council Member Chatterley and 2<sup>nd</sup> by Council Member Sorenson to adopt the Capital Improvement List as amended. Motion passed unanimously. Council Member Meyer absent.

**CONSIDER MOTION REGARDING CAPITAL PROJECTS RELATING TO THE UDOT HIGHWAY 89 PROJECT:**

A motion was made by Council Member Mower and 2<sup>nd</sup> by Council Member Chatterley to approve the water line and storm drain project to capitalize on UDOT's planned construction project next year and authorize staff to proceed and bring back to the Council funding options. Motion passed unanimously. Council Member Meyer absent.

A motion to go into Executive Session to discuss the purchase of real property was made by Council Member Chatterley and 2<sup>nd</sup> by Council Member Brown. Motion passed unanimously. Council Member Meyer absent. A motion to go out of Executive session was made by Council Member Mower and 2<sup>nd</sup> by Council Member Chatterley. Motion passed unanimously. Council

Member Meyer absent.

**CONSIDER MOTION REGARDING CONSIDERATION FOR LAND DEEDED TO THE CITY FOR THE KANAB CREEK BRIDGE PROJECT:** The appraisals of the land were discussed. A motion was made by Council Member Mower and 2<sup>nd</sup> by Council Member Brown to pay \$17,000 for the land deeded to the City for the Kanab Creek Ranchos bridge by Mr. Dale Clarkson and pay other parties proportionally on what they were paid and had deeded to the City. Motion passed unanimously. Council Member Meyer absent.

A motion to adjourn was made by Council Member Mower and 2<sup>nd</sup> by Council Member Chatterley. Motion passed unanimously. Council Member Meyer absent.

A presentation was given to Council Member Chatterley and Mower for their years of service to the City.

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MAYOR

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NINA LAYCOOK

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RECORDER

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DUANE HUFFMAN